



Client Details	Name	
	Participant's Contact No.	
	Address	

EASY READ COMPLAINTS

HOW TO FILE A COMPLAINT OR GIVE FEEDBACK?



This document is to help you Complain or give us Feedback.



It is okay to complain if you are not happy. Tell us when you are upset about:

- The Auditor
- The Operations Team
- The Audit Process



You can contact management directly on 02 9412 2110 or

by email at operations@assuredauditing.com.au.



You can ask someone you trust to help you complain.



We will keep anything you say private.



Still Not Happy?

You can tell:

HSQF Operations team

hsqf@qld.gov.au

OR

Where the complaint has not been resolved within three months

contact

JASANZ on 1800 805 154